



**TOWN OF HENRIETTA  
PARKS AND RECREATION DEPARTMENT  
605 CALKINS ROAD  
HENRIETTA, NY 14467**

**EMPLOYMENT APPLICATION**

Date \_\_\_\_\_

NAME \_\_\_\_\_  
LAST FIRST MI

ADDRESS \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_ HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

POSITION APPLYING FOR \_\_\_\_\_ ARE YOU AT LEAST 18 YRS. OLD? \_\_\_\_\_

IF NOT, PLEASE GIVE DATE OF BIRTH \_\_\_\_\_ DO YOU HAVE A WORK PERMIT? \_\_\_\_\_

ARE YOU A US CITIZEN? \_\_\_\_\_ IF NOT, ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES \_\_\_\_\_

	ELEMENTARY	HIGH SCHOOL	COLLEGE/UNIVERSITY	GRADUATE/PROF.
SCHOOL				
YEARS COMPLETED	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
DEGREE RECEIVED				
COURSE OF STUDY				

**WORK EXPERIENCE:**

Please describe your past work experience beginning with your current or most recent employment. Use additional sheet if needed.

FROM: (month/year) TO:	EMPLOYERS NAME, ADDRESS, PHONE	SUPERVISOR	POSITION, TITLE & DUTIES IN DETAIL	REASON FOR LEAVING

Please list other experiences, skills or qualifications that will be of special benefit in the job for which you are applying. (Please include volunteer work).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Include Formal Training. I.E. (lifeguard training, first aid, CPR, AED training, sign language, etc.)

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Have you ever been convicted of OR pled guilty to any offense other than a minor traffic violation? If yes, explain details:

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Have you had any coaching experience? If so, which sports? \_\_\_\_\_

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List any formal training you have received in coaching. \_\_\_\_\_

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**REFERENCES: (PERSONAL-NOT RELATED)**

NAME	ADDRESS	PHONE NUMBER	YEARS KNOWN
1.			
2.			
3.			

*I certify that all information in this application is true and correct and without material omissions.. I understand that any incorrect, incomplete or false information given by me is sufficient cause to void this application and/or terminate my employment.*

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

NEW YORK STATE LAW PROHIBITS DISCRIMINATION ON THE BASIS OF AGE, SEX, DISABILITY, MARITAL STATUS, RACE, RELIGION, NATIONAL ORIGIN, SEXUAL ORIENTATION, OR VETERANS STATUS. THE TOWN OF HENRIETTA IS AN EQUAL OPPORTUNITY EMPLOYER.