

HPL
Board of Trustees

**Meeting Agenda
August 11, 2010
Wednesday 6:15 p.m.**

APPROVAL OF MINUTES – July 14, 2010

CORRESPONDENCE

DIRECTOR'S REPORT

FINANCES

1. Budget Report
2. Revenue Report
3. Payment Library Bills
4. Trustee Gift Fund
5. Trustee Endowment
6. Friends Book Sale
7. CD #3Maturity 8/24/10

COMMITTEE REPORTS

UNFINISHED BUSINESS

1. Deny internet usage to patrons with excessive outstanding amounts
2. Short term disability discussion

NEW BUSINESS

FUTURE AGENDA ITEMS

1. New York State Open Meetings Law

FUTURE ACTIVITIES

NEXT MEETING – September 8, 2010

ADJOURN

Present: Pat Bernhard, Jim Gaudet, Anne Jannes, Melanie Phillips
Absent: Lynn Neill, Virdell Robbins, Tina Thompson, Janet Zinck

The meeting was called to order at 6:23 p.m. by Vice President Jim Gaudet.

The minutes of July 14, 2010 were approved as submitted.

CORRESPONDENCE

Nonprofit Board Report

The second issue of Nonprofit Board Report was distributed to the board to review. The board decided not to purchase the subscription and directed Pat Bernhard to cancel further issues.

DIRECTOR'S REPORT

Library statistics were reviewed.

Summer Reading Program

The Summer Reading Program was a success. In the kindergarten to third grade category, there were 518 participants. In the fourth to sixth grade category, there were 444 participants. In the adult category, there were 235 participants.

Oath of Office

All the board members should confirm that they have a current oath of office on file with the town clerk.

Surplus

Motion: Jim Gaudet

Motion to declare as surplus #2602 Lanier Phone System VI phone system, which has been taken out of service.

Seconded: Melanie Phillips

Motion carried unanimously.

FINANCES

The Budget Report was reviewed.

The Revenue Report was reviewed.

Claims

Motion: Jim Gaudet

Motion to approve Abstract #8 for a total amount of \$16,741.19.

Seconded: Anna Jannes

Motion carried unanimously.

HSBC Checking Account for the period 6/9/10 – 7/9/10: The total balance available of \$11,069.62, less restricted funds in the amount of \$217.85, results in net funds available in the amount of \$10,556.08.

At Citizen's Bank, Certificate of Deposit #3 (CD#3) is reaching maturation on August 24, 2010. Jim Gaudet will contact Treasurer Virdell Robbins regarding CD#3 after August 19, and report at the September meeting on action taken.

UNFINISHED BUSINESS

Agenda items deferred until September meeting.

NEW BUSINESS

Agenda items deferred until September meeting.

The meeting was adjourned at 6:53 p.m. by Vice President, Jim Gaudet.

Respectfully submitted,

Melanie Phillips
Secretary