

HPL
Board of Trustees

**Meeting Agenda
October 10, 2012
Wednesday 6:15 p.m.**

APPROVAL OF MINUTES – September 12, 2012

CORRESPONDENCE

DIRECTOR'S REPORT

FINANCES

1. Expense Control Report
2. Revenue Report
3. Payment Library Bills
4. Trustee Gift Fund
5. Trustee Endowment
6. Friends Book Sale

COMMITTEE REPORTS

UNFINISHED BUSINESS

1. Survey questions continued
2. Long Range Planning

NEW BUSINESS

1. Appoint Minerva Campbell Literary Contest Committee
2. Set time length for Board meetings

FUTURE AGENDA ITEMS

1. Recommend a Trustee Replacement Appointment to Town Board

FUTURE ACTIVITIES

NEXT MEETING – November 14, 2012

ADJOURN

Present: Anna Jannes, Tina Thompson, Virdell Robbins, Janet Zinck, David McNitt, Adrienne Furness and Lynn Neill. Absent: Melanie Phillips

The meeting was called to order at 6:18 p.m. by President Tina Thompson.

The September 12, 2012 minutes were approved as submitted.

CORRESPONDENCE

Correspondence was reviewed.

DIRECTOR'S REPORT

The Director's Report was reviewed.

FINANCES

The Revenue/Expense Control Report was reviewed.

The Revenue Report was reviewed.

Payment of Library Bills:

Motion: Virdell Robbins

To approve Abstract #10 Claims 183 – 205 for a total amount of \$19,894.21.

Seconded: Anna Jannes

Motion carried

The First Niagara Checking Account for 9/1/12 – 9/28/12 shows a total balance of \$5,311.19. Virdell will get a summary from each CD before they come due.

COMMITTEE REPORTS

None

UNFINISHED BUSINESS

The spring survey questions were completed.

NEW BUSINESS

Anna and Tina will chair the Minerva Campbell Literary Contest.

The time length for board meetings will try to stay within 1 1/2 - 2 hours.

The meeting was adjourned at 7:35 p.m. by President Tina Thompson.

Respectfully submitted,

Anna Jannes
Secretary Pro Tem