

New York State
Department of Agriculture and Markets
Division of Agricultural Protection
10 B Airline Drive
Albany, NY 12235

Written Progress Report

Contract Number: Agricultural and Farmland Protection Planning Grant T800846

Contractor: Town of Henrietta

Reporting Period: FROM Project Start to Feb. 24, 2017

1. Summary of overall progress:

Project off to a good start. After review of proposals town selected Behan Planning and Design as consultant on the project with CC Environment and Planning as subconsultant. Both firms are state-certified WBE's. Town advisory committee appointed and two committee meetings completed to date. Round tables/focus groups scheduled for March 16th. Draft map of farmlands prepared by consultant and being refined. Consultant working with town and county on inventory and analysis data collection and analysis.

2. Problems, Issues or concerns:

None.

3. List products, reports or summaries during this report period:

- Coordination with the Town, Advisory Committee, and CC Environment.
- Committee Meeting 1/12/17: Agenda, PowerPoint, Meeting Notes.
- Mapping Ag exemptions and districts.
- Reviewed aerial photos for Ag uses.
- Committee Meeting 2/16/17: Agenda, PowerPoint, Meeting Notes.
- Preparation for SWOT analysis and upcoming roundtable meeting.
- Send roundtable meeting invitations to stakeholders.

4. Next steps:

Conduct workshops.

Continue to work with consultant on inventory and analysis and SWOT analysis.

USE ADDITIONAL SHEETS IF NEEDED.