

New York State  
Department of Agriculture and Markets  
Division of Agricultural Protection  
10 B Airline Drive  
Albany, NY 12235

**Written Progress Report**

**Contract Number:** Agricultural and Farmland Protection Planning Grant T800846

**Contractor:** Town of Henrietta

**Reporting Period:** FROM Feb. 25, 2017 – August 29, 2017

**1. Summary of overall progress:**

Project progressing well. Town advisory committee has held several meetings open the public including the town's consulting team of Behan Planning and Design and CC Environment and Planning as subconsultant. A workshop meeting entitled "Planning for Agriculture in Henrietta" was held to help clarify the roles of diverse public and private agencies, organizations, and private businesses in supporting farming and agribusiness as well as giving an opportunity to farmers and the local farming community to express concerns and priorities regarding potential agricultural economic development and farmland protection. These discussions explored strategies and techniques for protection and helped educate the town's policy-makers and residents regarding the role of agriculture in the community and informed the development of the town's agriculture and farmland protection plan.

The consultant team in collaboration with the town staff is preparing the inventory and analysis elements of the draft plan, developed a questionnaire, maps of working farmland, and is completing interviews with farmland owners and operators to garner input in the plan.

**2. Problems, Issues or concerns:**

None.

**3. List products, reports or summaries during this report period:**

- Coordination with the Town, Advisory Committee, and CC Environment.
- Planning for Agriculture Meeting 3/26/17: Agenda, PowerPoint, Meeting Notes.
- Developed aerial photo-tax parcel maps for use in interviews with owners and operators.
- Completed analysis of strengths, weaknesses, opportunities and threats (SWOT analysis)
- Developed interview schedule (questionnaire) for survey of owner/operators

**4. Next steps:**

Summarize results of owner/operator interviews (September 2017)

Develop initial draft plan and review with advisory committee (October 2017)

USE ADDITIONAL SHEETS IF NEEDED.