

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MAY 3, 2017 AT 7:00 P.M.

RESOLUTION #9-93/2017

On Motion of  
Councilman Adair

Seconded by  
Councilman Breese

WHEREAS, the Henrietta Town Board is required by the Compilation of Codes, Rules and Regulations of the State of New York to adopt a "Standard Work Day and Reporting Resolution for Elected and Appointed Officials" for retirement system purposes, and

WHEREAS, a number of Town officers and officials have submitted Records of Activities in accordance with the New York State Compilation of Codes, Rules and Regulations, and

WHEREAS, the New York State Comptroller form "Standard Work Day and Reporting Resolution for Elected and Appointed Officials," No. RS 2417-A, has been completed by the Town finance department in accordance with the subject officials' and officers' Records of Activities submitted to the Town, and is attached hereto and made a part hereof.

THEREFORE, BE IT RESOLVED, that the Henrietta Town Board hereby approves and adopts the attached Standard Work Day and Reporting Resolution for Elected and Appointed Officials, finding that the ROAs submitted reflect duties of the respective positions, and updating and establishing the standard work days set forth thereon.

BE IT FURTHER, RESOLVED, that the days worked indicated thereon be reported to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Town.

BE IT FURTHER RESOLVED, that the Town Clerk of this Town shall post the Resolution on the Town website for thirty (30) days after its adoption, distribute this resolution to the subject Town officials, and file a certified copy of this Resolution with the Office of the State Comptroller within forty-five (45) days of its adoption.

Duly put to a vote:

Councilwoman Zinck	voting	Aye
Councilman Page	voting	Absent
Councilman Breese	voting	Aye
Councilman Adair	voting	Aye
Supervisor Moore	voting	Aye

Carried

TOWN CLERK CERTIFICATE NO. 439

STATE OF NEW YORK  
MONROE COUNTY

Office of the Clerk of the  
TOWN OF HENRIETTA

(SEAL)

ss.

This is to certify that I, Rebecca B. Wiesner, Town Clerk and Receiver of Taxes of the Town of Henrietta in the said County of Monroe, have compared the foregoing copy of Resolution #9-93/2017 Approving and Adopting Standard Work Day and Reporting Resolution for Elected and Appointed Officials with the original now on file in this office, and that the same is a correct and true transcript of such original and the whole thereof.

*In Witness Whereof*, I have hereunto set my hand and affixed the seal of said Town this 5<sup>th</sup> day of May 2017.



Town Clerk and Receiver of Taxes of the Town of Henrietta,  
Monroe County, New York



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev. 3/14)

BE IT RESOLVED, that the Town of Henrietta / 30209 hereby establishes the following standard work days for these titles and  
 (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
TOWN SUPERVISOR	7	JOHN MOORE	1049	4265440-0	<input type="checkbox"/>	1/1/16-12/31/17	NO	40.44	<input type="checkbox"/>
TOWN COUNCILMAN	6	SCOTT ADAIR	3671	4123567-2	<input type="checkbox"/>	1/1/16-12/31/19	NO	3.78	<input type="checkbox"/>
TOWN COUNCILWOMAN	6	JANET ZINCK	2750	4029359-9	<input type="checkbox"/>	1/1/14-12/31/17	NO	7.22	<input type="checkbox"/>
<b>Appointed Officials</b>									
PLANNING BD MEMBER	6	MATTHEW BORKOWSKI	6809	5059697-2	<input type="checkbox"/>	1/1/17-12/31/23	NO	1.07	<input checked="" type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, Rebecca Wiesner, secretary/clerk of the governing board of the Town of Henrietta, of the State of New York,  
 (Name of secretary or clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 3<sup>rd</sup> day of May, 2017 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Henrietta on this 5<sup>th</sup> day  
 of May, 2017. [Signature]  
 (Signature of the secretary or clerk) (Name of Employer)

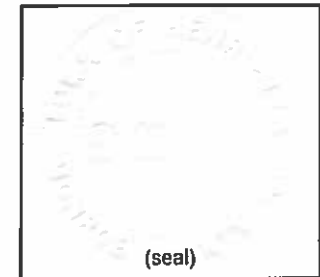
Affidavit of Posting: I, Rebecca Wiesner, being duly sworn, deposes and says that the posting of the  
 (Name of secretary or clerk)

Resolution began on 05/05/2017 and continued for at least 30 days. That the Resolution was available to the public on the  
 (Date)

Employer's website at www.henrietta.org and ecode360.com/HE0056

Official sign board at Town of Henrietta Town Hall

Main entrance secretary or clerk's office at \_\_\_\_\_





Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form RS 2417-B

(Rev. 3/14)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates  (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System  (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted  (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
Town Justice	6	John Percak	9705	3779802-2	<input type="checkbox"/>	1/1/16-12/31/2019	NO	16.88	<input type="checkbox"/>
Town Justice	6	Steven Donsky	8953	3781065-2	<input type="checkbox"/>	1/1/16-12/31/2019	NO	14.82	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
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<b>Appointed Officials</b>									
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