

HPL  
Board of Trustees

**Meeting Agenda  
August 8, 2007  
Wednesday 6:15 p.m.**

APPROVAL OF MINUTES – July 19, 2007

CORRESPONDENCE

DIRECTOR'S REPORT

FINANCES

1. Budget Report
2. Revenue Report
3. Payment Library Bills
4. Trustee Gift Fund
5. Trustee Endowment
6. Friends Book Sale

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

1. 2008 Draft Holidays

FUTURE AGENDA ITEMS

FUTURE ACTIVITIES

NEXT MEETING – September 12, 2007

ADJOURN

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Present: Janet Zinck, Liz Schnucker, Virdell Robbins, Tina Thompson, Pat Bernhard, Jim Gaudet and David Pogue.

The meeting was called to order at 6:15 p.m. by President, Jim Gaudet.

The minutes were corrected and approved.

#### CORRESPONDENCE

The Library's 2007 Fall & Winter Brochure listing storytimes and programs.

Donna Stornelli has donated \$21.00 restricted for audio visual material.

A \$50.00 unrestricted donation was received from Mr. and Mrs. Joseph Gangemi.

The coworkers of Paul Novak, whose father Howard Novak passed away in Schenectady, NY have made an \$85.00 unrestricted donation in his memory. The Novak family lived in Henrietta and were library patrons in the 1970's and one Novak son still lives here.

An invitation to Tina Thompson's Anniversary Party on October 19 from 10:00 a.m.-noon. This is to celebrate her 25 years as a volunteer.

A thank you was sent to Supervisor Breese for his support on going out to bid for the library roof replacement.

Pat and Janet will clarify with Chuck Marshall that any possible replacement of the tower part of the library roof may considered part of the roof replacement and would be regarded as the roof project. Any NYS Grant money not used for the flat roof replacement may be used. The roof project and NYS Construction Grant money may be used until June 30, 2008.

Something for the Board to think about, Pat has mentioned the idea of having limited hours on the weekends during the summer. Different libraries are now offering extended summer hours.

A letter was received from Joan Kaslbeck, giving copyright permission to HPL to mount the Henrietta Heritage book written by Joan's Mother, Eleanor, on the HPL web site. The Board has sent a thank you to Ms. Kaslbeck.

#### DIRECTOR'S REPORT

Approval of the 2008 Holidays and Closed Days.

Motion: Tina Thompson

To approve the Holidays and Closed Days for 2008 as submitted by the Director.

Seconded: Virdell Robbins

Motion carried unanimously

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The Revenue Report was reviewed.

FINANCES

The Budget Report was reviewed.

Motion: Virdell Robbins  
To approve Abstract # 8 Claims 162 – 186 for total amount \$9,648.57.  
Seconded: Tina Thompson  
Motion carried unanimously

In honor of Tina's 25 years of service to the Henrietta Public Library, the Board would like to purchase books for our collection.

Motion: Liz Schnucker  
The Board bookplate books up to \$75.00 from unrestricted Trustee Gift Fund in honor of Tina's 25 years of service to the Henrietta Public Library.  
Seconded: David Pogue  
Motion carried unanimously

With Tina's request not to give her a personal gift as part of her anniversary, instead we will use the money to purchase something for the children's room which is being refurbished.

The Friends Bank Account has a balance of \$15,944.41.

The meeting was adjourned at 7:00 by President, Jim Gaudet.

Respectfully submitted,

Liz Schnucker